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HELPDESK CONTACT

For any concern or question about the use of the graphic elements, please contact: erasmusplus@iservice-europa.eu

1. USEFUL TECHNICAL INFORMATION FOR THE USE OF THE CHARTER

The ERASMUS+ campaign components have been designed in order to be adapted using the Adobe suite tools, mainly InDesign but also Photoshop and Illustrator. If the user does not have the CC2017 version, please note that the layout templates are also available in the universal IDML format.

CAMPAIGN COMPONENTS

The files related to the graphic elements of the campaign (CAMPAIGN COMPONENTS) have been designed in all 24 languages. The logotypes are saved in Illustrator's .ai format and are vectorised. Under no circumstances can they be modified.

The CAMPAIGN COMPONENTS file contains the following elements:

- 01-Logotypes: Erasmus+30 years logotype / Erasmus+30 years logotype without background / Erasmus+ logotype with tagline positif / Erasmus+ logotype with tagline negatif
- 02-IllustrationBackgrounds
- 03-Fonts: Karbon and UBUNTU fonts
- 01-CampaignComponents

HOW TO CHANGE THE LANGUAGE OF THE CAMPAIGN COMPONENTS

Each language version is listed under a tab that can be activated/disactivated in InDesign.

To change the language of the campaign components, it is recommended to follow these instructions:

- 1. Select the file in the InDesign document.
- 2. Choose Object > Object Layer Options.
- 3. To view a preview of the image, select Preview.
- 4. (Photoshop PSD files only) If the image contains layer comps, choose the layer comp you want to display from the Layer Comp pop-up menu.
- 5. Do one of the following:
 - > To open or close a layer set, click the triangle to the left of the folder icon.
 - > To hide a layer or layer set, click the eye icon next to the layer or layer set.
 - > To display the layer or layer set, click the empty eye column next to the layer or layer set.
 - > To display only the content of a particular layer or layer set, hold down Alt (Windows) or Option (Mac OS) while clicking its eye icon. Hold down Alt or Option and click the eye icon again to restore the original visibility settings of the other layers.
 - > To change the visibility of multiple items, drag through the eye column.
- 6. Set the Updating Link Options as desired:
 - > Use Layer Visibility: Matches the layer visibility settings to those of the linked file when you update the link.
 - > Keep Layer Visibility Overrides : Maintains the layer visibility settings as they were when the file was originally placed.
- 7. Click OK.

These instructions are available under "Set layer visibility for AI, PSD, PDF, and INDD files", of the Adobe Help page: https://helpx.adobe.com/indesign/using/placing-graphics.html

2. TYPOGRAPHY

Please use Karbon for all communication materials.

01-CampaignComponents > Fonts > KARBON

KARBON • Regular

abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 0123456789

KARBON • Medium

abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 0123456789

KARBON • Semibold

abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 0123456789

KARBON • Bold

abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 0123456789 In case you do not have the required characters to use in your national language (Bulgarian or Greek), we suggest you use **UBUNTU** instead.

01-CampaignComponents > Fonts > UBUNTU

UBUNTU • Light

abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 0123456789

UBUNTU • Regular

abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 0123456789

UBUNTU • Medium

abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 0123456789

UBUNTU • Bold

abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 0123456789

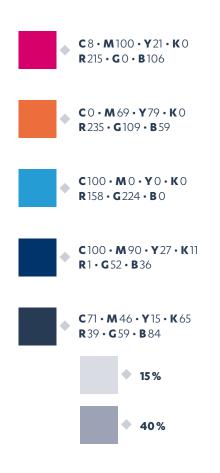
3. CAMPAIGN COMPONENTS

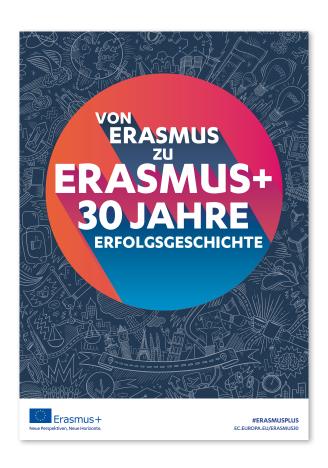


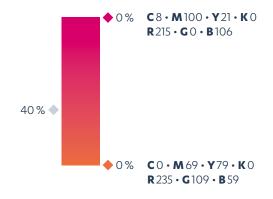
These A3 visuals exist in 24 languages and are available in InDesign CC 2017 or IDML.

02-KeyVisuals-A3

4. COLOURS AND GRADIENTS



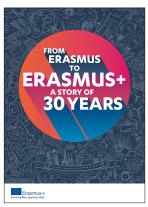






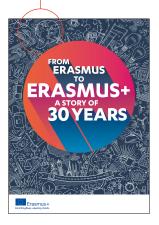
5. DO'S AND DON'TS



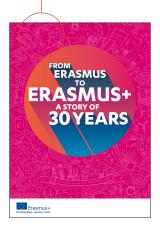




The opacity of illustrations cannot be modified (50 % opacity required)



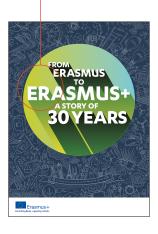
The background colour cannot be modified



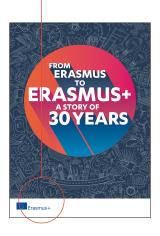
Illustrations cannot be removed



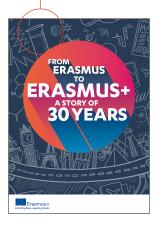
The colour of the logo cannot be modified



Tagline cannot be removed



The size of the illustrations cannot be highly altered



6. **LEAFLET EXAMPLE**This template exists in 4 languages (DE, EI

This template exists in 4 languages (DE, EN, ES, FR) and is available in InDesign CC 2017 or IDML.

04-Leaflet



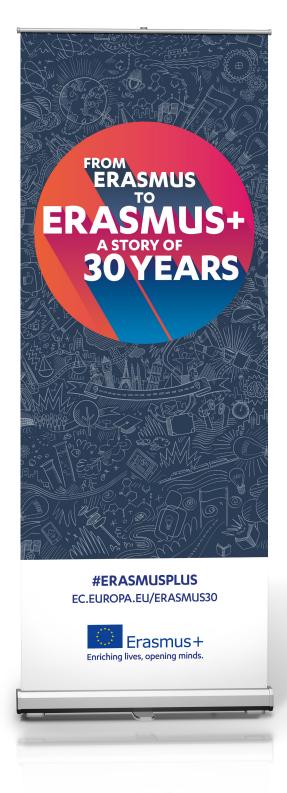
FROM ERASMUS

ERASMUS+
ASTORY OF
30 YEARS





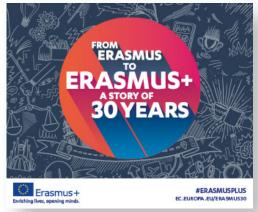
7. ROLL-UP EXAMPLE



This roll-up visual exists in 24 languages and is available in InDesign CC 2017 or IDML.

O3-Roll-ups

8. WEB BANNER EXAMPLES



Standard banner - 336 x 280 px

We have created a special version of the background to use on horizontal and particular sizes.

 $\begin{tabular}{ll} \hline \begin{tabular}{ll} \hline \begin{tabular}{ll}$

04-WebBanners



Standard banner - 728 x 90 px

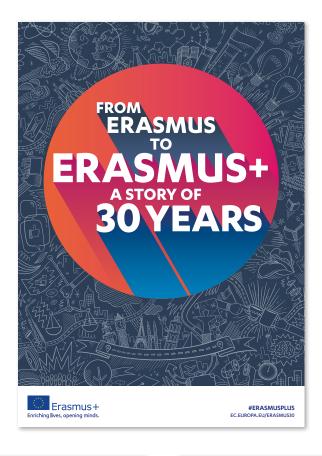


Profile picture - 400 x 400 px

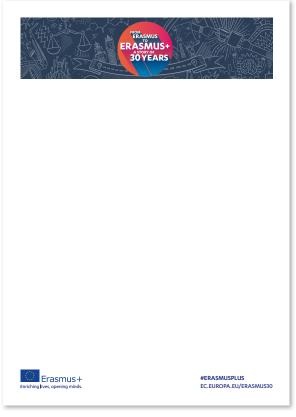


Profile picture - 180 x 180 px

9. WORD TEMPLATE



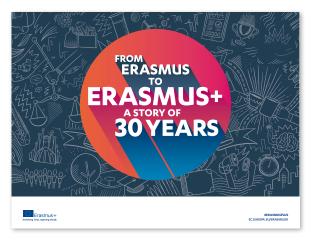




These templates are available in Word format.

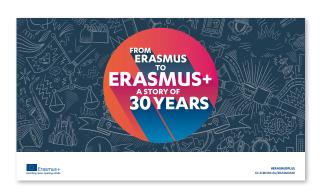
□ 06-WordTemplate

10. POWERPOINT TEMPLATES





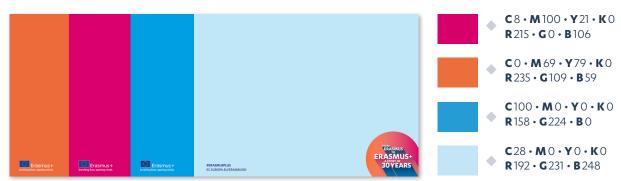
4/3 powerpoint template.





16/9 powerpoint template.

The following colours can be used in the background:



These templates are available in PowerPoint format.

07-PowerPointTemplates